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RECORDS MANAGEMENT DIVISION

12 January 1956

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MEMORANDUM FOR: Chief, Management Staff  
FROM : Chief, O&M Staff (DD/P Area)  
SUBJECT : DD/P Area Weekly Report for Period 5 January 1956  
Through 11 January 1956

1. T/O Proposals Completed: Processing action by this staff has been completed on ten (10) T/O proposals during this working period. Twenty-nine (29) position actions are involved in these proposals.

2. T/O Proposals In Process: There are currently fifteen (15) T/O proposals in process. Seven (7) of these represent major component reorganizations and the remaining eight (8) T/O proposals are minor change types involving thirty-eight (38) position actions.

3. MS Project 6-7 "Study of Possible Merger of the Cable Secretariat and the Signal Center": Final staff study is currently being reviewed by the Commo Screening Committee. Concurrence by Gen. McClelland with or without amendment is anticipated during the coming week.

4. MS Project 6-17 "Nomenclature and Personnel Reporting, DD/P Area": Final staff study has been completed and will be forwarded to the DD/S after review and approval by Chief, Management Staff.

5. MS Project 6-18 "Study of Delays in Pouch Service": A study of the incoming and outgoing pouch procedure of RI has been completed. That portion of the pouch service performed by the Department of State and Armed Forces Courier Service will be surveyed as soon as liaison can be accomplished.

SUMMARY: Ten T/O proposals involving twenty-nine position actions completed; seven major T/O proposals in process; eight minor T/O proposals in process. Cable Secretariat staff study being reviewed by Commo Screening Committee prior to concurrence. Nomenclature staff study in final form awaiting review and approval by Chief, Management Staff. Pouch Service Study continues; RI pouch procedure has been studied; plan to study State's and Armed Forces Courier Service's portion of the pouch service when liaison accomplished.

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